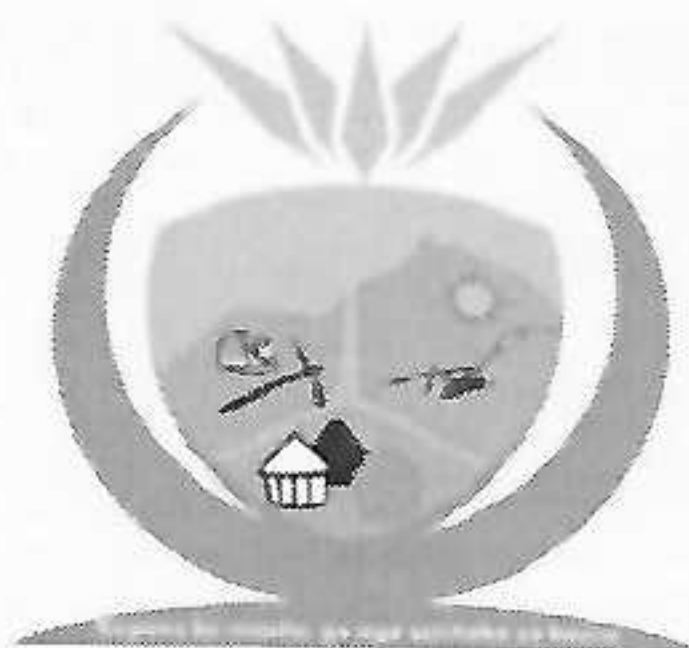


HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone : (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: FIN: 8/1/1/13

11th June 2024

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE TRAINING OF THE AUDIT READINESS FOR THE 2023/24 FINANCIAL YEAR-END INCLUDING BUT NOT LIMITED TO AUDIT FILE PREPARATION, REVIEW OF ANNUAL FINANCIAL STATEMENTS AND GRAP UPDATES FOR TWO DAYS.

Description	Amount
<ul style="list-style-type: none"> Training Of the Audit Readiness for the 2023/24 Financial Year-End Including But Not Limited to Audit File Preparation, Review of Annual Financial Statements and GRAP Updates. 	
Sub-Total	
VAT @ 15%	
Grand Total (Including VAT)	

The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

Criteria	Weights	Applicable values
Company Experience : <ul style="list-style-type: none">• Proof of relevant experience by the bidding company in providing training in the Public Sector. Attach five (5) appointment letters/Orders with contactable references on Client's company letterhead.	80	Average = 2
Facilitator: <ul style="list-style-type: none">• Attach a detailed Curriculum Vitae indicating a minimum of 5 years' experience in provision of training in Audit file preparation, Review of Annual Financial Statements and/or GRAP updates.• Attach a certified copy of NQF8 in Accounting.• Attach a certified copy of SAICA certificate as a Chattered Accountant.	20	Good = 3 Very good = 4 Excellent = 5
Total	100	

Stage 2: Evaluation of Price and Specific Goals

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman – Ownership of more than 50%	Identification document and Company and Intellectual Property Commission (CIPC) registration document	5
People with Disability	Medical Certificate Indicating Disability	5
Youth (18 – 34 years old)	Identification document	5

Vision: A developmental people driven organization that serves its people”

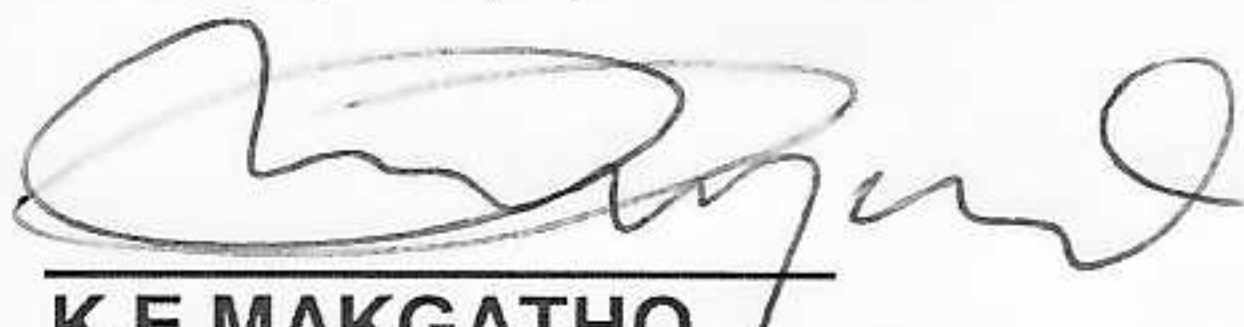
Mission: To provide essential and sustainable services in an efficient and effective manner.

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Wiso P at 015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **18th June 2024 at 11h00**, clearly marked **"THE TRAINING OF THE AUDIT READINESS"**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



K.E MAKGATHO
MUNICIPAL MANAGER
FIN: 8/1/1/13

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.